

Job Specification

Job Title Sales Assistant Outdoor Products

Location: The Shop
The Gardener's Garden Centre
Rushmore Hill, Knockholt, Kent

Type: Permanent, Full Time
Starting as soon as possible

Days/Hours: 40 hours per week
Working 4 days per week and alternate weekends (10 day fortnight)
Day off during the week is Wednesday
8.30am – 5.00pm

Rate of Pay: NMW and NLW applies

Coolings Nurseries
Rushmore Hill, Knockholt,
Sevenoaks, Kent,
TN14 7NN
Tel: 01959 532269
Email: coolings@coolings.co.uk
Web: www.coolings.co.uk

Coolings Nurseries Ltd is a family-owned business, with two garden centres in Knockholt, Kent, one in Bearsted, Kent and one in Wych Cross near Forest Row, East Sussex. Across all four sites, we are dedicated to offering a unique and professional shopping experience for all our customers. All of us at Coolings take pride in offering excellent customer service and we are looking for like-minded people to join our friendly team.

We are looking for an enthusiastic person to join our shop team as a **Sales Assistant Outdoor Products** based at The Gardener's Garden Centre in Knockholt. The role offers good variety, helping customers and meeting their needs.

Previous retail or garden centre experience would be an advantage, but not essential. A fork-lift licence would be desirable, again, not essential as training can be given.

Duties will include:

- Maintaining compost, aggregates and fencing area
- Pricing up and putting out stock
- Maintaining a clean and pleasant entrance, car park and exit points
- Assisting customers with their purchases including packing and carrying to car if required
- Making sure there is an adequate supply of packing materials, trolleys and baskets
- Keeping the department clean and tidy at all times

Key Skills required for the role:

- Fork lift licence or previous experience desirable but not essential
- Ability to work on your own as well as part of a team
- Ability to provide high levels of customer service with a friendly and approachable demeanour
- Active and fairly fit as there will be a lot of heavy lifting

Uniform is provided

Own transport arrangements are **essential** as public transport is not reliable to Coolings

If you are interested in joining the team at Coolings, please apply with a copy of your cv and send to:

Jane Hopson, Office Manager
workforus@coolings.co.uk

Closing Date : Thursday 28 March 2024