

Job Specification

Job Title:	Plant Sales Assistant
Location:	Coolings Wych Cross Garden Centre Colemans Hatch Road Wych Cross, Forest Row East Sussex RH18 5JW
Type:	Permanent, Full Time
Days:	5 days per week includes every other weekend (10 day fortnight)
Hours:	39 hours per week between 8:00 am and 6:00 pm. Core opening hours are 9:00am – 5:00pm (5:30pm during peak season)
Rate of Pay:	£9.75 per hour

Coolings The Gardener's
Garden Centre
Rushmore Hill, Knockholt,
Sevenoaks, Kent,
TN14 7NN
Tel: 01959 532269
Email: rushmorehill@coolings.co.uk
Web: www.coolings.co.uk

Coolings Nurseries Ltd is a family-owned business, with two garden centres in Knockholt, Kent, one in Bearsted, Kent and one in **Wych Cross near Forest Row, East Sussex**. As one of the country's leading retail nurseries, we are dedicated to growing plants of the highest quality and across all four sites, offering a knowledgeable and professional shopping experience for all our customers.

We currently have a vacancy in our Plants Retail Team at Coolings Wych Cross Garden Centre in Forest Row, East Sussex. This garden centre specialises in rose production and produces roses to supply all four of our garden centres.

All of us at Coolings take pride in offering excellent customer service.

Aim:

To work with the existing team and help with the day to day running of the plant area. To work efficiently whilst promoting and exceeding customer care standards.

Duties will include:

- Ensure that stock is cared for and watered appropriately
- Guaranteeing that all products are accurately priced and labelled
- Generating sales opportunities through interaction with customers
- Controlling wastage, damage and returns
- Ensuring the excellent standard of merchandising and housekeeping are established and maintained in accordance with company guidelines
- EPOS stock control
- Advising customers on plants and gardening issues
- Adhering to all health and safety procedures
- Other duties as part of the day to day running of the plant area

Key Skills required for the role:

- Customer service focused
- A knowledge of plants and gardening with roses being the focus
- Enjoy working as part of a team
- Ability to provide high levels of customer service
- Active and fairly fit



Uniform is provided

If you are interested in this role, and would like to work for Coolings, please apply with a copy of your cv and send to:

Jane Hopson, Office Manager
Coolings Nurseries Ltd
at workforus@coolings.co.uk

Any questions? Please call Jane on 01959 532269

Closing Date : Wednesday 22 December 2021